



*County Office of Boards & Commissions
Presents*

An Orientation for Board and Commission Members

**Friday, July 7, 2017
9:30 a.m. – 11:30 a.m.
Lihu'e Civic Center, Pi'ikoi Room A/B**

This training is
recommended for all Board and
Commission members; newly appointed
members should make every effort to attend.

At this orientation training you will learn:

- How to handle media inquiries
- Your duties and responsibilities as a Board or Commission member
- The Kaua'i County Charter
- Standards of Ethical Conduct
- The Sunshine Law

Guest speakers will include:

- County Attorney Mauna Kea Trask
- Paula M. Morikami, Administrator

Registration & Information

Please email lagoot@kauai.gov
to register for this **free** training session.
For information call 241-4917

Deadline to register:

Friday, June 30, 2017

Materials will be provided at
the training session.

Maximum of 35 attendees

*If you need an alternate format, or an
auxiliary aid due to a qualifying disability,
please contact the Office of Boards &
Commissions at 241-4917 at least five (5)
working days prior to the training session.*